

NWFC 2023 Briefing Checklist

- Introduction
 - Purpose/Administration
 - General Area Information: population, geography, weather
- Why you're here – Current Situation
- Agency Organization
 - Mission/Mandate/Responsibilities
 - Org Chart, Phone Lists, Duty Officer org
 - Cooperators/Jurisdictions/Responsibilities
- Business/Administration
 - Timekeeping
 - Per Diem
- Wildfire Management
 - Incident Command System
 - Incident numbering, mapping, reporting
 - Incident Complexity Rating
 - Incident Management Teams
 - Fuel Types & Fire Behavior
 - Preparedness/Alert Levels
 - Fire Danger Rating
 - Initial Dispatch/Response
 - Dispatch Procedures
 - Operations
 - Aviation
 - Other specific resource information
 - Ignition
 - Chainsaws
 - Wildland Urban Interface
 - Logistics
 - Radio Communications
 - Frequencies, maps
 - Fire supply needs – process
 - Public Information/Media
 - Fireline Activities
 - Command
 - Operations
 - LCES/LACES/Fire Orders/Watchouts
 - Tactics/Strategies
 - Suppression Priorities
 - Plans
 - Finance
 - Logistics
- Safety
 - Briefings

- PPE
- Right to Refuse
- Emergency First Aid
- Accident Reporting
- COVID-19
- Wildlife
- Other Significant Hazards (Pipelines, etc.)
- Human Resources Policies
 - Code of Conduct/Respectful Workplace
 - Drugs/Alcohol Policy
 - Other
- Information Sources
 - Weather
 - Websites
 - Phone List
- Debriefing
- Attachments
 - Incident Organizer/Size Up Card/Incident Diary/Initial Fire Report Book
 - Local Logistics Tips
 - Unit Conversions
 - Maps
 - Radio Communications Guide/Frequency List & Map